



# TOWN OF AMENIA

4988 Route 22, AMENIA, NY 12501  
845-373-8118, ext. 105 Fax 845-373-9147

## TOWN BOARD MEETING AGENDA THURSDAY, FEBRUARY 6, 2025 TOWN HALL – 1ST FLOOR 7:00PM

Salute the Flag  
Emergency Exits  
Roll Call

Executive Session 6:30 (personnel & legal matters)

Public Comment (3min each)

**Public Hearing** on Cannabis Local Laws to repeal the Town's Opt-out for dispensaries  
**Public Hearing** on Cannabis Local Laws to amend Zoning Code to allow dispensaries  
**Public Hearing** on Suggestions for use of Community Development Block Grant

Supervisor Report  
Town Clerk Report

### Discussion items:

- Community Development Block Grant application – \$150-200k annual grant – thoughts
- Cannabis Local Law – PB & TB comments, DCDP extension, next for planner, Rail trail
- Term Limits – new proposal
- Update on Electric Vehicle Charging Stations
- Submitted designs for new Town logo – what is important to say about Town? Preferences

### Resolutions:

- Adopting Town of Amenia Procurement Policy;
- Adopting Town of Amenia Rules of Procedure for Regular, Special, Informational Meetings
- Apply remaining balance of \$10,486 in Bank of Millbrook account # \_\_\_\_\_ (Rail Trail) to Greene County Commercial Bank Bond issued 7/8/2021 and close said bank account.
- Adopting “Local Law No. \_\_\_ of the Year 2024, Repealing Local Law No. 1 of 2022 and Opting-In to Allow Cannabis Retail Dispensaries within the Town of Amenia”;

- Introducing Proposed “Local Law No. \_\_\_\_ of the Year 2025, Extending Term of Office of Supervisor”;
- Authorizing Proposal for Environmental Consulting Services to Conduct a Review of Environmental Reports in Connection with the Donation of Land and Kilns Situated Thereon from Deep Hollow Game Preserve LLC;
- Amenia Water District #1 Infrastructure Upgrades Project SEQR Type II Classification;
- Amenia Water District #1 Infrastructure Upgrades Project Map, Plan, Report & Public Hearing
- Terminating Contract with Raja Contractors, Inc. and Authorizing Solicitation of New Bids for the Extension of Route 44 Sidewalk Project.
- Authorize publication of Revised Route 44 Sidewalk Extension Project 1/29/2025 spec pkg

Public Comment

Other Matters

Town Board Comments

Adjourn

Account Description	Fee Description	Account#	Qty	Local Share
Dog Impound Fees	Dog Impound Fees	2611.1	1	30.00
			<b>Sub-Total:</b>	<b>\$30.00</b>
Dog Licensing	Female, Spayed	A2544	13	149.50
Dog Licensing	Male, Neutered	A2544	9	115.00
Dog Licensing	Male, Unneutered	A2544	2	35.00
			<b>Sub-Total:</b>	<b>\$299.50</b>
EZPASS	EZpass Tag	1255.01	3	75.00
			<b>Sub-Total:</b>	<b>\$75.00</b>
MARRIAGE CERTIFICATE	Marriage Cert. Copys	A 1255	6	60.00
			<b>Sub-Total:</b>	<b>\$60.00</b>
Real Property tax interest and Penalty	Tax Memo Fees	1090	1	5.00
			<b>Sub-Total:</b>	<b>\$5.00</b>
senior discount	senior discount	A2544	13	-16.25
			<b>Sub-Total:</b>	<b>-\$16.25</b>

**Total Local Shares Remitted: \$453.25**

Amount paid to: NYS Ag. & Markets for spay/neuter program 29.00

**Total State, County & Local Revenues: \$482.25**

**Total Non-Local Revenues: \$29.00**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Dawn Marie Klingner only such fees and monies, the application of which are otherwise provided for by law.



Supervisor's Bookkeeper Date



Town Clerk

2/3/25

Date



# TOWN OF AMENIA

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

Town Board Meeting  
January 16, 2025  
7:00pm

Meeting opened at 7:00pm

## Salute to the Flag

Everyone stood for the Pledge of Allegiance to the flag.

## Emergency Exits

Emergency exits were announced.

**Present:** Supervisor Leo Blackman  
Deputy Supervisor Rosanna Hamm  
Councilman Paul Winters  
Councilwoman Nicole Ahearn

**Absent** Councilman Brad Rebillard

**Also Present:**  
Dawn Marie Klingner, Town Clerk  
Ian Lindars, Esq.

## Public Comment @start (3 mins per speaker)

Deirdre Houston, County Legislator shared the County Budget passed on December 18<sup>th</sup>; shared grant opportunities, working with Assemblyman Beephan, to obtain a location in Amenia for unused prescription drop off.

Judy Moran commented that she was not in favor of term limits for the board.

**Public Hearing** on proposed “Local law no. \_\_\_ of the year 2024, repealing local law no. 1 of 2022 and opting-in to allow cannabis retail dispensaries within the town of amenia”

Motion to open the public hearing for Repealing LL 1 of 2022 and opting-in to allow cannabis retail dispensaries with the Town of Amenia

Motion made by S/Blackman, seconded by C/Winters

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Darlene Riemer, Diane Rivera, Bob Riemer and Judy Moran spoke against allowing cannabis retail dispensaries within the town.

Motion to keep open the Public Hearing until February 6, 2025 town board meeting.

Motion made by C/Hamm, seconded by S/Blackman

Roll Call 3 Ayes (Blackman, Hamm, Ahearn) 1 Nay (Winters) 1 Absent (Rebillard)

**Public Hearing** on introducing proposed “Local Law no. \_\_\_ of the year 2024, to amend chapter 121 of the town code, ‘zoning’, to regulate adult-use cannabis retail dispensaries”

Motion to open the public hearing to amend Chapter 121 of the Town Code, "Zoning", to regulate adult-use cannabis retail dispensaries

Motion made by S/Blackman, seconded by C/Hamm

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Darlene Riemer, Diane Rivera, Robert Riemer and Judy Moran further spoke against allowing cannabis retail dispensaries within the town.

Motion to keep open the Public Hearing until February 6, 2025 town board meeting.

Motion made by C/Hamm, seconded by S/Blackman

Roll Call 3 Ayes (Blackman, Hamm, Ahearn) 1 Nay (Winters) 1 Absent (Rebillard)

### Supervisor Report-

Deputy Supervisor Hamm shared her report of the activity over the past week in the supervisor's absence. She attended Supervisor's and Mayors meeting where they discussed the supplemental EMS coverage and participated in a Zoom meeting where they discussed the Community Development Block Grant.

### Town Clerk Report

Dawn Marie Klingner, Town Clerk/Tax Collector report consisted of:

- o Prior meeting minutes
- o Total State, County and Local share collected, \$596.95 with local share remitted to the supervisor in the amount \$572.95
- o 2024 DEC total sales \$9,9771 Local Share having been remitted in the amount \$424.63
- o Read aloud 2025 Tax Warrant and Legal Notice
- o Resignation from James Ohliger from Enhancement and Jessica McRoberts from Recreation Supervisor
- o Approval of Claims
- o Announced Blood Drive on 2/5/2025 at Town Hall
- o Acknowledged receipt and circulation of the Operation Statement, Balance Sheet, Water Report by VRI, Building Department Report (\$18,603.50), Zoning Violation Report and Highway report.

Following actions were taken as a result of the Town Clerk Report:

Motion to accept the minutes of 11/21/2024, 12/5/2024, 12/19/2024, 1/2/2025

Motion made by C/Hamm, seconded by C/Winters

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Motion to authorize the supervisor to pay claims in the amount of \$316,215.95

General Fund A \$233,745.77

Highway Fund DA0 \$71,809.52

Amenia Lighting \$1,164.35

Wassaic Lighting \$444.28

Amenia Water SW0 \$9,052.03

Total \$316,215.95

Motion made by C/Hamm, seconded by C/Winters

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Motion to accept the resignations from James Ohliger (Enhancement Committee) and Jessica McRoberts (Recreation Supervisor)

Motion made by S/Blackman, seconded by C/Ahearn

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Motion to authorize Clerk to advertise for the open positions

Motion made by C/Ahearn, seconded by C/Winters

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

### **Recreation Commission Report**

Judy Moran, Recreation Chair gave the report, sharing recreations projects that they are working on. Requested town board to consider Local Law for Food Truck regulations.

### **Discussion Items:**

#### *Term for Supervisor and Term Limits for Board*

Board discussed increasing the term for the position of supervisor from two years to four years and setting term limits for the board.

Motion that we put the supervisor a four-year term up for a public vote

Motion made by S/Blackman, seconded by C/Ahearn

Motion to amend the motion to read: Motion that we authorize Council to draft a local law that would be subject to mandatory referendum to extend the supervisor's term from two years to four years

Motion made S/Blackman, seconded by C/Ahearn

Roll Call 3 Ayes (Blackman, Winters, Ahearn) 1 Nay (Hamm) 1 Absent (Rebillard)

Roll Call on the motion as amended.

Roll Call 3 Ayes (Blackman, Winters, Ahearn) 1 Nay (Hamm) 1 Absent (Rebillard)

Attorney explained consecutive term limits are not subject to a mandatory referendum, therefore it is subject to a town board vote, goes through the local law process.

C/Winters moved to authorize the Town Attorney to prepare a local law for consecutive term limits of 16 years so it would be four terms.

Not seconded. No action taken.

#### *Draft Procurement Policy*

Board members are to send questions/comments to the attorney.

#### *Community Development Block Grant*

Supervisor to send letter of intent. Will verify whether or not the he needs to identify the project.

### **Resolutions:**

Set Public Hearing – suggestions for 2025 CDBG application

Motion to accept Resolution #22 of 2025 AUTHORIZING LETTER OF INTENT AND SETTING PUBLIC HEARING ON THE INTENDED USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2025

Motion made by C/Winters, seconded by S/Blackman

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Approve Carry-over of accumulated hours for 3 Town employees

Motion to accept Resolution # 23 of 2025 APPROVING THE CARRY-OVER OF UNUSED VACATION TIME

Motion by C/Winters, seconded by S/Blackman

Roll Call 4 Ayes (Blackman, Winters, Hamm, Ahearn) 1 Absent (Rebillard)

Approve increase in salary for Supervisor's secretary  
Motion to accept Resolution #24 of 2025 AUTHORIZING AN INCREASE IN SALARY FOR TYPIST TO SUPERVISOR

Motion made by S/Blackman, seconded by C/Hamm  
C/Ahearn requested this matter to be tabled to allow for discussion in executive session.  
S/Blackman WITHDREW his motion. seconded by C/Ahearn.

**Other Matters**

Motion to accept Resolution #24 of 2025 Transfer of Funds– for December 2024, #3

Motion made by C/Winters, seconded by C/Ahearn

Roll Call        4 Ayes (Blackman, Winters, Hamm, Ahearn)                    1 Absent (Rebillard)

C/Hamm suggested revisiting the Local Law on Advisory Boards to allow for staggering terms. She will work on the language. C/Hamm shared she will be attending AOT.

S/Blackman announced Town Logo submissions due January 29<sup>th</sup>.  
Proposed Rules of Procedure have been circulated. Attorney explained consent agenda process. Attorney will prepare a resolution for the next meeting.

**Town Board Comments**

C/Hamm looked to verify the items for the next agenda

- Food Truck LL – Discussion
- Lifeguard advertisement
- Approval of Justice Court Audit
- 3 Public Hearings – two continued regarding cannabis, CDBG

C/Winters and C/Hamm responded to comments.

**Public Comment @end (3 mins per speaker)**

Judy Moran commented on staggered terms and the proposed cannabis law.  
Darlene Riemer and Bob Riemer further commented on the proposed cannabis law.  
George Bistransin commented on the permitted locations in the proposed cannabis law.

**Executive Session** regarding personnel matters

S/Blackman motioned, seconded by C/Ahearn to enter into executive session to discuss personnel matter and legal advice regarding the Kilns at 9:06pm.

Roll Call        4 Ayes (Blackman, Winters, Hamm, Ahearn)                    1 Absent (Rebillard)

No action taken

**Adjourn**

S/Blackman motioned, seconded by C/Winters to exit out executive session and adjourn the meeting at 9:26pm

Roll Call        4 Ayes (Blackman, Winters, Hamm, Ahearn)                    1 Absent (Rebillard)

Respectfully submitted,

Dawn Marie Klingner, RMC, CTO  
Town Clerk

# Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality:

Month Reviewed:  Through

Name of Justice:

Review Performed By:

Date:



# Annual Checklist for Review of Justice Court Records

	Yes	No
<b><u>Cash Receipts Book</u></b>		
▶ Are pre-numbered receipt forms issued for all collections?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are duplicate receipts kept for court records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are receipts recorded up-to-date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last recorded receipt:</i> # <u>GR500551</u> Date <u>12/30/24</u> Amount <u>\$143</u>		
▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are deposits identified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are duplicate deposit slips kept for court records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are deposits recorded up-to-date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last recorded deposit:</i> Date <u>12/26/24</u> Amount <u>\$143.00</u>		
▶ Is the receipt book totaled and summarized at the end of each month?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last Month Totaled and Summarized <u>Dec. 2024</u></i>		

## **Cash Disbursements Book**

▶ Are pre-numbered checks used for all disbursements other than petty cash?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are all checks signed by the Justice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are canceled checks (or check images) returned with bank statements and kept for court records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Are checks recorded up-to-date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last recorded check:</i> # <u>1035</u> Date <u>11/7/25</u> Amount <u>\$1,626.00</u>		

## **Bank Reconciliations**

▶ Are bank accounts reconciled promptly after bank statements are received?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Last Bank Reconciliation for Each Bank Account:</i> Date Performed <u>11/7/25</u> Month Ending <u>12/31/24</u>		

## **Additional Supporting Records**

▶ Is a list of bail maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▶ Is a record of uncollected installment payments maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

# Annual Checklist for Review of Justice Court Records

Yes    No

## Dockets and Case Files

- ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? X    ○
- ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. X    ○
- ▶ Do dockets for disposed cases appear to be complete? X    ○
- ▶ Do dockets for disposed cases agree with amounts reported? X    ○

## Cash Book Reconciliation

- ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? X    ○
- ▶ Does the cash book total agree with the bank reconciliation and supporting information? X    ○

*Last Cash Reconciliation:*

Date Performed 1/7/25    Month Ending 12/24

## Reports to the Division of Criminal Justice Services

- ▶ Are reports made timely to the Division of Criminal Justice Services? X    ○
- ▶ Has the court received any notices regarding late reporting? ○    X  
If yes, why were the reports late and what corrective actions were taken? \_\_\_\_\_

## Reports to the Justice Court Fund

- ▶ Are reports made timely to the Justice Court Fund? X    ○
- ▶ Do reported amounts agree with docket dispositions and case files? X    ○
- ▶ Do reported amounts agree with cash receipt and disbursement books? X    ○  
Last report submitted: Month Ending 12/24    Date 1/7/25    Amount 1,626
- ▶ Has the court received any notices regarding late reporting? ○    X  
If yes, why were the reports late and what corrective actions were taken? \_\_\_\_\_

# Annual Checklist for Review of Justice Court Records

Yes    No

## Reporting to the Department of Motor Vehicles - TSLED Program

- ▶ Has the court received any notices regarding pending cases?  
 If yes, why were the cases pending and what corrective actions were taken, if any \_\_\_\_\_

  

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- ▶ Are reports from TSLED to the court maintained and utilized?  
 Last TSLED Report Available: Date 12/2/24  
 Note: Courts can access reports on-line from TSLED at any time.

  

- ▶ How many cases are shown as pending in the last TSLED report? 206

  

- ▶ Does the cash book total agree with the bank reconciliation and supporting information?

  

- Is the number of pending cases reasonable?
- How many cases are shown as pending for more than 90 days? 61
- What actions have been taken to dispose of these cases?

  

## Overall Evaluation

Everything appears to be complete and in order.

# Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality: Town of Amenia

Month Reviewed: 1/2024 Through 12/2024

Name of Justice: 

Hon. Christopher Klingner

Review Performed By: 

Rosanna Hamm
Deputy Supervisor

 Date 

1/16/25

# Annual Checklist for Review of Justice Court Records

Yes    No

## Cash Receipts Book

- ▶ Are pre-numbered receipt forms issued for all collections? X    ○
- ▶ Are duplicate receipts kept for court records? X    ○
- ▶ Are receipts recorded up-to-date? ○    ○
- ▶ *Last recorded receipt:*  
# CKF 536 Date 12/5/24 Amount \$143
- ▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection? X    ○
- ▶ Are deposits identified? X    ○
- ▶ Are duplicate deposit slips kept for court records? X    ○
- ▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)? X    ○
- ▶ Are deposits recorded up-to-date? X    ○
- ▶ *Last recorded deposit:*  
Date 12/16/24 Amount \$393
- ▶ Is the receipt book totaled and summarized at the end of each month? X    ○  
*Last Month Totaled and Summarized* Dec 2024

## Cash Disbursements Book

- ▶ Are pre-numbered checks used for all disbursements other than petty cash? X    ○
- ▶ Are all checks signed by the Justice? X    ○
- ▶ Are canceled checks (or check images) returned with bank statements and kept for court records? X    ○
- ▶ Are checks recorded up-to-date? ○    ○
- ▶ *Last recorded check:*  
# 2038 Date 1/3/25 Amount 1,639.00

## Bank Reconciliations

- ▶ Are bank accounts reconciled promptly after bank statements are received? X    ○
- ▶ *Last Bank Reconciliation for Each Bank Account:*  
Date Performed 1/3/25 Month Ending Dec 2024

## Additional Supporting Records

- ▶ Is a list of bail maintained? X    ○
- ▶ Is a record of uncollected installment payments maintained? X    ○

# Annual Checklist for Review of Justice Court Records

Yes    No

## Dockets and Case Files

- ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? X    ○
- ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. X    ○
- ▶ Do dockets for disposed cases appear to be complete? X    ○
- ▶ Do dockets for disposed cases agree with amounts reported? X    ○

## Cash Book Reconciliation

- ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? X    ○
- ▶ Does the cash book total agree with the bank reconciliation and supporting information? X    ○

*Last Cash Reconciliation:*

Date Performed 11/3/25      Month Ending Dec 2024

## Reports to the Division of Criminal Justice Services

- ▶ Are reports made timely to the Division of Criminal Justice Services? X    ○
- ▶ Has the court received any notices regarding late reporting? ○    X  
If yes, why were the reports late and what corrective actions were taken? \_\_\_\_\_

## Reports to the Justice Court Fund

- ▶ Are reports made timely to the Justice Court Fund? X    ○
- ▶ Do reported amounts agree with docket dispositions and case files? X    ○
- ▶ Do reported amounts agree with cash receipt and disbursement books? X    ○  
Last report submitted: Month Ending Dec 2024 Date 11/3/25 Amount \$11,639.00
- ▶ Has the court received any notices regarding late reporting? ○    X  
If yes, why were the reports late and what corrective actions were taken? \_\_\_\_\_

# Annual Checklist for Review of Justice Court Records

Yes    No

## Reporting to the Department of Motor Vehicles - TSLED Program

- ▶ Has the court received any notices regarding pending cases?  
If yes, why were the cases pending and what corrective actions were taken, if any \_\_\_\_\_

○   

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- ▶ Are reports from TSLED to the court maintained and utilized?  
Last TSLED Report Available: Date 1/16/2025  
Note: Courts can access reports on-line from TSLED at any time.

○    ○

- ▶ How many cases are shown as pending in the last TSLED report? 206

○    ○

- ▶ Does the cash book total agree with the bank reconciliation and supporting information?

○    ○

- Is the number of pending cases reasonable?
- How many cases are shown as pending for more than 90 days? 61
- What actions have been taken to dispose of these cases?

○    ○

*Cases are reviewed, scheduled for future court dates because on open calendar*

### Overall Evaluation

*Everything appears to be in order.*



TOWN OF AMENIA  
TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**Resolution No. \_\_\_\_\_ of 2025**

**RE: ADOPTING “LOCAL LAW NO. \_\_\_ OF THE YEAR 2024, REPEALING LOCAL LAW NO. 1 OF 2022 AND OPTING-IN TO ALLOW CANNABIS RETAIL DISPENSARIES WITHIN THE TOWN OF AMENIA”**

**WHEREAS**, a Resolution was duly adopted by the Town Board of the Town of Amenia introducing a proposal Local Law entitled “Local Law No. \_\_\_ of the Year 2024, Repealing Local Law No. 1 of 2022 and Opting-In to Allow Cannabis Retail Dispensaries within the Town of Amenia”; and

**WHEREAS**, a Public Hearing was duly advertised in the Millerton News, the official newspaper of the Town; and

**WHEREAS**, a Public Hearing was held on January 16, 2025 and continued on February 6, 2025, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

**WHEREAS**, the Town Board determined that the proposed Local Law was a Type II action and not subject to environmental review; and

**WHEREAS**, the Town Board after due deliberation, finds that it is in the best interest of the Town to adopt said Local Law; and

**WHEREAS**, said Local Law has been on the desks of the members of the Town Board for at least seven (7) days, exclusive to Sunday, prior to the adoption of this Resolution

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.

2. The Town Board of the Town of Amenia hereby adopts the Local Law entitled “Local Law No. \_\_\_ of the Year 2024, Repealing Local Law No. 1 of 2022 and Opting-In to Allow Cannabis Retail Dispensaries within the Town of Amenia” in the form annexed hereto.

3. The Town Clerk is directed, within ten (10) days of the adoption of this Resolution, to publish a copy of the Local Law together with Notice of Adoption in the Millerton



News, the official newspaper of the Town of Amenia and to post a copy thereof on the Town's official signboard maintained pursuant to § 30(6) of Town Law and on the Town's website.

4. The Town Clerk is further directed to enter said Local Law in the minutes of this meeting into the Local Law book for the Town of Amenia and shall file the Local Law with the Secretary of State of New York upon the expiration of the permissive referendum as provided by law.

5. The Town Clerk is further directed to file a copy of the Local Law with the Office of Cannabis Management.

Motioned By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK



# TOWN OF AMENIA TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

## **TOWN OF AMENIA** **Local Law No.     of 2024**

A Local Law entitled “Repealing Local Law No. 1 of 2022 and Opting-In to Allow Cannabis Retail Dispensaries within the Town of Amenia” as authorized by the New York State Cannabis Law.

**BE IT ENACTED** by the Town Board of the Town of Amenia, County of Dutchess as follows:

### **Section I:     LEGISLATIVE INTENT**

It is the intent of this Local Law to repeal Local Law No. 1 of 2022, and opt-in to allow on-site cannabis retail dispensaries in the Town of Amenia under New York State Cannabis Law Article 4.

### **Section II:    AUTHORITY**

This Local Law is adopted pursuant to New York State Cannabis Law §131, which authorizes the Town Board to repeal a local law which prohibited establishment of cannabis retail dispensary licenses in the Town, subject to a permissive referendum under New York State Municipal Home Rule Law §24.

### **Section III:   LOCAL OPT-IN**

The Town Board repeals Local Law No. 1 of 2022, by which the Town Board opted-out of allowing cannabis retail dispensaries. By this new Local Law, the Town Board opts-in for allowing on-site cannabis retail dispensaries within the Town’s jurisdiction.

### **Section IV:   SEVERABILITY**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstances, shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence,

paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section V: PERMISSIVE REFERENDUM/REFERENDUM ON PETITION**

This Local Law is subject to a referendum on petition in accordance with Cannabis Law §131 and the procedure outlined in Municipal Home Rule Law §24.

**Section VI: EFFECTIVE DATE**

This Local Law shall take effect immediately upon filing with the Secretary of State, provided that such filing occurs no sooner than 45 days after the adoption of this Local Law by the Town Board. Pursuant to Cannabis Law §131, this Local Law is subject to a permissive referendum and may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition, or a referendum has been conducted approving this Local Law.



# TOWN OF AMENIA TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

## LEGAL NOTICE OF RESOLUTION ADOPTING LOCAL LAW SUBJECT TO PERMISSIVE REFERENDUM

**PLEASE TAKE NOTICE** that the Town Board of the Town of Amenia, at a regular meeting held on February 6, 2025, duly adopted a resolution, subject to permissive referendum, that would enact Local Law No. \_\_\_\_ of 2024, which reads as follows:

### **Section I: LEGISLATIVE INTENT**

It is the intent of this Local Law to repeal Local Law No. 1 of 2022, and opt-in to allow on-site cannabis retail dispensaries in the Town of Amenia under New York State Cannabis Law Article 4.

### **Section II: AUTHORITY**

This Local Law is adopted pursuant to New York State Cannabis Law §131, which authorizes the Town Board to repeal a local law which prohibited establishment of cannabis retail dispensary licenses in the Town, subject to a permissive referendum under New York State Municipal Home Rule Law §24.

### **Section III: LOCAL OPT-IN**

The Town Board repeals Local Law No. 1 of 2022, by which the Town Board opted-out of allowing cannabis retail dispensaries. By this new Local Law, the Town Board opts-in for allowing on-site cannabis retail dispensaries within the Town's jurisdiction.

### **Section IV: SEVERABILITY**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstances, shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or

corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section V: PERMISSIVE REFERENDUM/REFERENDUM ON PETITION**

This Local Law is subject to a referendum on petition in accordance with Cannabis Law §131 and the procedure outlined in Municipal Home Rule Law §24.

**Section VI: EFFECTIVE DATE**

This Local Law shall take effect immediately upon filing with the Secretary of State, provided that such filing occurs no sooner than 45 days after the adoption of this Local Law by the Town Board. Pursuant to Cannabis Law §131, this Local Law is subject to a permissive referendum and may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition, or a referendum has been conducted approving this Local Law.

Pursuant to NYS Cannabis Law § 131, this action by the Town Board is subject to permissive referendum governed by NYS Municipal Home Rule Law § 24.

Dated: Amenia, New York  
February \_\_, 2025

By Order of the Town Board of the Town of Amenia

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DAWN MARIE KLINGNER, TOWN CLERK



TOWN OF AMENIA  
TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**RESOLUTION NO. \_\_\_\_ of 2025**

**RE: INTRODUCING PROPOSED “LOCAL LAW NO. \_\_\_\_ OF THE YEAR 2025,  
EXTENDING TERM OF OFFICE OF SUPERVISOR”**

**WHEREAS**, the Office of Supervisor is an elective office pursuant to Town Law § 20; and

**WHEREAS**, the term of office of the Supervisor is currently set at two years pursuant to Town Law § 24; and

**WHEREAS**, the Supervisor is required to execute various duties proscribed by Federal Law, New York State Law and the Town of Amenia Code and oversee the operation of the Town; and

**WHEREAS**, it takes an extensive amount of time and effort for the Supervisor to become educated about all of the statutory duties incumbent on the office; and

**WHEREAS**, the Town Board has determined that it is in the best interests of the Town of Amenia to extend the term of office of the Supervisor to four years, in line with other elected Town Officials; and

**WHEREAS**, the Town of Amenia has the authority to supersede New York State Town Law § 24 and extend the term of office of the Supervisor from two to four years pursuant to Municipal Home Rule Law § 10(1)(ii)(a)(1) and Municipal Home Rule Law § 10(1)(ii)(d)(3); and

**WHEREAS**, pursuant to Municipal Home Rule Law § 23, any local law that extends the term of office of an elected official is subject to a mandatory referendum and must be approved by an affirmative vote of a majority of the qualified electors of the Town; and

**WHEREAS**, the Town Board intends to hold the mandatory referendum at the biennial general election of the Town to be held on November 4, 2025.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.

2. The Town Board of the Town of Amenia hereby introduces for adoption Proposed Local Law No. \_\_\_ of 2025 in the form annexed hereto.

3. The Town Board hereby determines that the enactment of the aforementioned Local Law is a Type II action as defined in 6 NYCRR 617.5 (c) (33), and, accordingly, the Town Board hereby expressly determines that the adoption of this Local Law is not an action that requires review pursuant to the provisions of New York State Environmental Quality Review Act (SEQRA) or pursuant to Chapter 6 NYCRR Parts (617).

4. The Town Board hereby schedules a Public Hearing on the Proposed Adoption of Local Law No. \_\_\_ of 2025 to be held at Town of Amenia Town Hall, 4988 Route 22, Amenia, New York on the \_\_\_ day of \_\_\_\_\_ 2025, at 7:00 p.m., and the Town Clerk is directed to post the Notice of the Public Hearing in the form annexed hereto and to publish same in the official newspapers of the Town as required by law and to post said notice on the official sign board maintained by the Town Clerk..

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK



**TOWN OF AMENIA**

**Local Law No. \_\_\_ of 2025**

A Local Law entitled “Local Law No. \_\_\_ of 2025, Extending Term of Office of Supervisor”.

**BE IT ENACTED** by the Town Board of the Town of Amenia as follows:

**Section I: TITLE.**

This Local Law shall be known and cited as Town of Amenia “Local Law No. \_\_\_ of the Year 2025, Extending Term of Office of Supervisor”.

**Section II: LEGISLATIVE INTENT.**

The Town Board has determined that for purposes of continuity and efficiency in Town government, it would be in the best interest of the Town and its citizens to change the term of office of the Office of the Supervisor to four years.

**Section III: AMENDMENT OF CHAPTER 29. TERMS OF OFFICE.**

Chapter 29 of the Code of the Town of Amenia shall be amended and read as follows:

**“Chapter 29: TERMS OF OFFICE**

**ARTICLE II. SUPERVISOR**

**§29-7. Term.**

The term of office of elective Town Supervisor of the Town of Amenia shall be four years. Such four-year term shall commence on the first day of January following the first biennial Town election after the effective date of this Article.

**§ 29-8. Election.**

At the biennial Town election next following the effective date of this Article, and every four years thereafter, the Town Supervisor shall be elected for a term of four years.

**§ 29-9. Supersession.**

This Article shall supersede in its application to the Town of Amenia § 24 of the Town Law of the State of New York and any inconsistent local law, ordinance, or resolution with respect to the term of office of elective Town Supervisor.

**§ 29-10. Mandatory referendum.**

This Article shall be submitted for approval by mandatory referendum to the electors of the Town of Amenia at the next general election to be held on November 4, 2025.

**§ 29-11. Statutory authority.**

This Article is submitted pursuant to the authority vested in the Town pursuant to Municipal Home Rule Law § 10(1)(ii)(a)(1) and Municipal Home Rule Law § 10(1)(ii)(d)(3).

**§ 29-12. Effective date.**

This Article shall take effect immediately upon filing with the New York State Secretary of State after approval of a majority of the electors voting thereon in accordance with the requirements of § 27 of the Municipal Home Rule Law.”

**Section IV: SEVERABILITY.**

- A. If a court of competent jurisdiction finds any provision(s) of this law invalid, in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid, and all other provisions of the law shall continue to be separately and fully effective.
- B. If a court of competent jurisdiction finds the application of any provision of this law to any building, other structure or tract of land to be invalid, in whole or in part, the effect of such decisions shall be limited to the person, property or situation involved in the controversy, and the application of any such provision to any other person, property or situation shall not be affected.
- C. The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity, or unconstitutionality, or inapplicability, shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this Local Law or their application to other persons or circumstances. It is hereby declared to be the legislative intent of the Town Board of the Town of Amenia that this Local Law would have been adopted if such illegal, invalid or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such person or circumstance to which the Local Law or part thereof is held inapplicable had been specifically exempt therefrom.

**Section V: NUMBERING FOR CODIFICATION.**

It is the intention of the Town of Amenia and it is hereby enacted that the provisions of this Local Law shall be included in the Code of the Town of Amenia, that the sections and sub-sections of this Local Law may be re-numbered or re-lettered by the Codifier to accomplish such intention; the Codifier shall make no substantive changes to this Local Law; the word "Local Law" shall be changed to "Chapter", "Section" or other appropriate word as required for codification; and any such rearranging of the numbering and editing shall not affect the validity of this Local Law or the provisions of the Code effected thereby.

**Section VI: EFFECTIVE DATE.**

This Local Law shall take effect immediately upon filing with the New York State Secretary of State after approval of a majority of the electors voting thereon in accordance with the requirements of § 27 of the Municipal Home Rule Law.

**NOTICE OF PUBLIC HEARING  
TOWN OF AMENIA**

**NOTICE IS HEREBY GIVEN** that the Town Board of the Town of Amenia will conduct a PUBLIC HEARING on the \_\_\_ day of \_\_\_\_\_, 2025, at 7:00 P.M. at the Town Hall, Town of Amenia, 4988 Route 22, Amenia, New York 12501, at which time all parties in interest and citizens shall have an opportunity to be heard as to whether the Town Board of the Town of Amenia shall adopt “Local Law No. \_\_\_ of the Year 2025, Extending Term of Office of Supervisor”.

**PLEASE TAKE FURTHER NOTICE** that the purpose and intent of the proposed Local Law is to extend the term of office of the Town Supervisor, an elected position, from two years to four years, effective with the term of office commencing January 1, 2026.

**PLEASE TAKE FURTHER NOTICE** that the Proposed Action is a Type II Action as determined in 6 NYCRR 617.5(c)(33) and, accordingly, the Town Board hereby expressly determines that this action is not an action that requires review pursuant to the provisions of the New York State Environmental Quality Review Act (SEQRA).

**PLEASE TAKE FURTHER NOTICE** that a copy of the proposed Local Law No. \_\_\_ of the Year 2025 is available for review and inspection at the Office of the Town Clerk during regular office hours, at the Town Hall, Town Hall, 4988 Route 22, Amenia New York and on the Town’s website at [www.ameniany.gov](http://www.ameniany.gov).

Dated: Amenia, New York  
February \_\_\_, 2025

BY ORDER OF THE TOWN BOARD

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK



# TOWN OF AMENIA TOWN BOARD

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4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

## **Resolution No. \_\_\_\_\_ of 2025**

### **RE: ADOPTING TOWN OF AMENIA PROCUREMENT POLICY**

**WHEREAS**, pursuant to General Municipal Law (GML) § 104-b, the Town Board of the Town of Amenia adopted the Town of Amenia Procurement Policy by Resolution #1-1993 on January 21, 1993; and

**WHEREAS**, by Resolution #45 of 2009, adopted on December 17, 2009, the Town Board adopted an amended Procurement Policy, revising the Policy adopted on January 21, 1993; and

**WHEREAS**, the Town Board is now seeking to revise the Town of Amenia Procurement Policy and has caused the preparation of a revised Procurement Policy; and

**WHEREAS**, the Town Board has reviewed the revised Town of Amenia Procurement Policy and has recommended approval.

### **NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby adopts the revised Town of Amenia Procurement Policy, a copy of which is annexed hereto.
3. The adoption of the revised Procurement Policy replaces any previous policies that may have been adopted regarding the procurement of goods and services.
4. Any and all procurement procedures not specifically covered in the revised Procurement Policy will be adhered to as covered in GML § 104-b.

5. The Town Board of the Town of Amenia shall annually review the Procurement Policy at its first organizing meeting of the year or as soon thereafter as is reasonably practicable.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK



TOWN OF AMENIA  
TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**Resolution No. \_\_\_\_\_ of 2025**

**RE: ADOPTING NEW TOWN OF AMENIA RULES OF PROCEDURE FOR  
REGULAR, SPECIAL, INFORMATIONAL MEETINGS AND WORKSHOPS**

**WHEREAS**, the Town Board of the Town of Amenia previously adopted the Town of Amenia Rules of Procedure for Regular, Special, Informational Meetings and Workshops (“Town of Amenia Rules of Procedure”), which have been amended from time to time; and

**WHEREAS**, the Town Board is now seeking to revise the Town of Amenia Rules of Procedure and has caused the preparation of new rules of procedure; and

**WHEREAS**, the Town Board has reviewed the new Town of Amenia Rules of Procedure and has recommended approval.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby adopts the new Town of Amenia Rules of Procedure effective March 1, 2025, a copy of which is annexed hereto.
3. The adoption of the new Town of Amenia Rules of Procedure replaces any previous policies that may have been adopted.
4. The Town Board of the Town of Amenia shall annually review the Town of Amenia Rules of Procedure at its first organizing meeting of the year or as soon thereafter as is reasonably practicable.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK





TOWN OF AMENIA  
TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**RESOLUTION No. \_\_\_\_\_ of 2025**

**RE: AUTHORIZING PROPOSAL FOR ENVIRONMENTAL CONSULTING SERVICES TO CONDUCT A REVIEW OF ENVIRONMENTAL REPORTS IN CONNECTION WITH THE DONATION OF LAND AND KILNS SITUATED THEREON FROM DEEP HOLLOW GAME PRESERVE LLC**

**WHEREAS**, the Town of Amenia Town Board, by Resolution No. 91 of 2024, adopted on August 1, 2024, authorized the acceptance of a donation of 0.29 ± acres of land containing two (2) historic beehive kilns located on Deep Hollow Road (the “Property”) from Deep Hollow Game Preserve LLC pursuant to a Donation Agreement; and

**WHEREAS**, the Donation Agreement permits the Town of Amenia to conduct an environmental review of the Property as part of its due diligence inspections; and

**WHEREAS**, the Town Board of the Town of Amenia previously retained the engineering services of LaBella Associates, D.P.C. (“LaBella”) to conduct a Phase I environmental review of the Property pursuant to the Donation Agreement; and

**WHEREAS**, Deep Hollow Game Preserve LLC conducted a Phase II environmental review; and

**WHEREAS**, the Town Board is now seeking environmental consulting services to review and opine on the Phase II environmental report submitted to the Town Board; and

**WHEREAS**, Partridge Venture Engineering, PC (“PVE”) has submitted a proposal to the Town Board for environmental consulting services for the review of the environmental reports submitted to the Town Board; and

**WHEREAS**, the Town Board would like to retain the services of PVE to in accordance with their Retainer Agreement dated January 21, 2025, a copy of which is annexed hereto; and

**WHEREAS**, this is a Type II action under the State Environmental Quality Review Act (“SEQRA”) and therefore not subject to review under SEQRA; and

**WHEREAS**, the environmental consulting services to be provided by PVE to the Town constitute professional services which are exempt from the bidding requirements under General Municipal Law §103 and the Town of Amenia’s Procurement Policy.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.

2. The Town Board of the Town of Amenia hereby authorizes the proposal from PVE, in accordance with the annexed Retainer Agreement dated January 21, 2025, for environmental consulting services to conduct a review of the Phase II environmental report submitted to the Town Board.

3. The Town Board of the Town of Amenia hereby authorizes the Town Supervisor to execute the annexed Retainer Agreement from PVE in substantially the same form as annexed hereto.

4. PVE shall be paid in accordance with the fee schedule set forth in the annexed Retainer Agreement dated January 21, 2025.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK

**RESOLUTION NO. \_\_\_\_ OF 2025  
ADOPTED FEBRUARY 6, 2025**

**TOWN OF AMENIA  
WATER DISTRICT #1 INFRASTRUCTURE UPGRADES PROJECT**

**SEQR TYPE II CLASSIFICATION**

**WHEREAS**, the Town of Amenia, Dutchess County, New York (hereinafter the “Town”), has established the public benefit of undertaking necessary infrastructure upgrades for residents of Water District #1; and

**WHEREAS**, the project includes replacing the Lavelle Road pump house, rehabilitating the water storage tank, upgrading the well fields on Washington Court and Lavelle Road, and replacing undersized water mains within the Water District #1 service area; and

**WHEREAS**, 6 NYCRR Part 617.5(c)(2) states “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part” has been determined not to have a significant impact on the environment and are precluded from environmental review under Environmental Conservation Law Article 8; and

**WHEREAS**, the proposed project does not meet or exceed any of the thresholds in Section 617.4.

**NOW, THEREFORE, BE IT RESOLVED** in consideration of the foregoing:

1. The Town Board of the Town of Amenia hereby finds that the Water District #1 Infrastructure Upgrades project is a Type II Action and is not subject to review under SEQR (6 NYCRR Part 617.5).
2. This resolution shall take effect immediately.

Motion offered by: \_\_\_\_\_

Motion seconded by: \_\_\_\_\_

I, Dawn Marie Klingner, Town Clerk of the Town of Amenia, County of Dutchess, State of New York, do hereby certify that I have compared the preceding copy of a Resolution adopted by the Town Board of the Town of Amenia at a meeting held on the February 6, 2025, to the original thereof, and that the same is a true and exact copy of said original and of the whole thereof.

---

**DAWN MARIE KLINGNER**

Town Clerk

Dated at Amenia, New York  
this \_\_\_\_ day of February, 2025

**RESOLUTION No. \_\_\_\_ OF 2025  
ADOPTED FEBRUARY 6, 2025**

**TOWN OF AMENIA  
WATER DISTRICT #1 INFRASTRUCTURE UPGRADES PROJECT**

**MAP, PLAN, AND REPORT & PUBLIC HEARING**

**WHEREAS**, the Town of Amenia, Dutchess County, New York (hereinafter the “Town”), has established the public benefit of undertaking necessary infrastructure upgrades for residents of Water District #1; and

**WHEREAS**, the project includes replacing the Lavelle Road pump house, rehabilitating the water storage tank, upgrading the well fields on Washington Court and Lavelle Road, and replacing undersized water mains within the Water District #1 service area; and

**WHEREAS**, the Town has duly caused to be prepared a Map, Plan, and Report (MPR), including an estimate of the cost relating to said improvement of facilities of Water District #1, pursuant to an Engineering Report dated December 2024, prepared by Delaware Engineering, D.P.C., professional engineers; and

**WHEREAS**, the maximum estimated cost to Water District #1 of such improvements is determined to be \$3,902,850; and

**WHEREAS**, all expenses for any future debt repayment and capital charges for the aforesaid improvements shall be divided among all parcels within the Water District by benefit points assigned according to land type; and

**WHEREAS**, expenses for operation and maintenance for the aforesaid Water District shall be determined in two parts: first, the fixed costs of operation such as personnel salaries and annual contract costs shall be divided by the total assigned O&M points in the Water District and, second, the water use rate shall be determined by subtracting the fixed costs from the annual operation expenses and then dividing this amount by the total water consumed in the previous four quarters per one thousand gallons; and

**WHEREAS**, an environmental analysis has been prepared pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act in connection with such improvements to the facilities of said District, and it has been determined that such improvements and use will not result in any significant environmental effects; and

**WHEREAS**, it is now desired to call a public hearing on said proposed improvements of facilities and the Map, Plan, and Report, including an estimate of cost, pursuant to Section 202-b of the Town Law.

**NOW, THEREFORE, BE IT, ORDERED** by the Town Board of the Town of Amenia, Dutchess County, New York, as follows:

**Section 1.** A meeting of the Town Board of the Town of Amenia, Dutchess County, New York, shall be held at Amenia Town Hall, located at 4988 NY-22, Amenia, NY 12501, on \_\_\_\_\_, 2025 at 7:00 P.M., Prevailing Time, for the purpose of conducting a public hearing on the improvements of the facilities of Water District #1 in said Town, consisting of:

- Replacement of the Lavelle Road Pump House with a prepackaged pump house,
- Rehabilitation of the existing 200,000-gallon water storage tank,
- Upgrades to the Washington Court and Lavelle Road Well Fields, and
- Replacement of approximately 1,260 linear feet of undersized water mains,

together with all related and incidental improvements and expenses in connection therewith.

At such time and place, said Town Board will hear all persons interested in the subject thereof concerning the same.

**Section 2.** A copy of the MPR is available for review at the Office of the Town Clerk.

**Section 3.** The Town Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the official newspaper of said Town, and posted in the manner prescribed by law, which notice shall be in substantially the following form:

#### **NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that the Town Board of the Town of Amenia, Dutchess County, New York, will meet at Amenia Town Hall, located at 4988 NY-22, Amenia, NY 12501, on \_\_\_\_\_, 2025 at 7:00 P.M., Prevailing Time, for the purpose of conducting a public hearing relating to the proposed improvements of the facilities of Water District #1 in said Town, consisting of:

- Replacement of the Lavelle Road Pump House with a prepackaged pump house,
- Rehabilitation of the existing 200,000-gallon water storage tank,
- Upgrades to the Washington Court and Lavelle Road Well Fields, and
- Replacement of approximately 1,260 linear feet of undersized water mains,

together with all related and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$3,902,850, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Such cost shall be divided among all parcels within the Water District by benefit points assigned according to land type.

The Map, Plan, and Report, including an estimate of cost, relating to this project is on file in the Office of the Town Clerk where it is available for public inspection during normal business hours.

**Section 4.** This resolution shall take effect immediately.

Motion offered by: \_\_\_\_\_

Motion seconded by: \_\_\_\_\_

**STATE OF NEW YORK  
COUNTY OF DUTCHESS**

I, Dawn Marie Klingner, Town Clerk of the Town of Amenia, County of Dutchess, State of New York, do hereby certify that I have compared the preceding copy of a Resolution adopted by the Town Board of the Town of Amenia at a meeting held on the February 6, 2025, to the original thereof, and that the same is a true and exact copy of said original and of the whole thereof.

\_\_\_\_\_  
**DAWN MARIE KLINGNER**  
Town Clerk

Dated at Amenia, New York  
this \_\_\_\_ day of February, 2025



TOWN OF AMENIA  
TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**Resolution No.            of 2025**

**RE:    TERMINATING CONTRACT WITH RAJA CONTRACTORS, INC. AND  
AUTHORIZING SOLICITATION OF NEW BIDS FOR THE EXTENSION OF  
ROUTE 44 SIDEWALK PROJECT**

**WHEREAS**, by Resolution No. 83 of 2023, adopted by the Town Board of the Town of Amenia on July 20, 2023, the Town Board awarded a contract to Raja Contractors, Inc. (“Raja”) in the amount of \$197,050 for the Extension of Route 44 Sidewalk Project (the “Project”); and

**WHEREAS**, LaBella Associates, DPC (“LaBella”), on behalf of the Town of Amenia, was assisting Raja with securing a New York State Department of Transportation (“NYS DOT”) permit for the contract work, more specifically sidewalk, pedestrian fall protection and catch basin(s) along portions of Route 44 in the Town of Amenia; and

**WHEREAS**, during the permitting process, LaBella was informed by NYS DOT that the contract documents were never approved during the design phase because the NYS DOT permit reviewer had retired and that the contract documents would need to be reviewed again prior to the issuance of a DOT Work Permit; and

**WHEREAS**, on July 22, 2024, almost two (2) years after the original review, LaBella was informed by NYS DOT that an additional 35 items needed to be addressed prior to the issuance of a DOT Work Permit, which were contrary and in addition to the prior comments responded to in the original design submittal; and

**WHEREAS**, the scope of the Project has been significantly increased by the additional 35 items required by NYS DOT and the Town Board feels it is in the best interest of the Town to terminate the contract with Raja pursuant to paragraph 16.03 of the General Conditions of their contract; and

**WHEREAS**, the Town Board of the Town of Amenia is now seeking to re-bid the project in accordance with the new bid specifications.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1.     The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.



2. The Town Board of the Town of Amenia hereby authorizes the Attorney to the Town to terminate the contract with Raja Contractors, Inc. as set forth above.

3. The Town Board hereby authorizes the solicitation of new bids in accordance with the new bid specifications and associated documents and in accordance with the provisions of § 103-d of the General Municipal Law of the State of New York and all Federal aid requirements pertaining to this Project.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

\_\_\_\_\_  
DAWN MARIE KLINGNER, TOWN CLERK



TOWN OF AMENIA  
TOWN BOARD

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**Resolution No.        of 2025**

**RE: AUTHORIZING TRANSFER OF REMAINING BALANCE IN BANK OF MILLBROOK (RAIL TRAIL PROJECT ACCOUNT) TO GREENE COUNTY COMMERCIAL BANK BOND ISSUED 7/8/2021 AND CLOSE SAID BANK ACCOUNT**

**WHEREAS**, the Town of Amenia opened a bank account with the Bank of Millbrook, Account No. 085-004-0, and identified as the “Acct-BAN-Wassaic Trail to Train”, which was used to hold the BAN funds to pay for the Wassaic Trail to Train Project; and

**WHEREAS**, the Wassaic Trail to Train Project is now completed; and

**WHEREAS**, there is currently a remaining balance of \$10,486.00 in the Bank of Millbrook Account No. 085-004-0 and the Town Board would like to transfer said balance to Greene County Commercial Bank Bond issued 7/8/2021 and close Bank of Millbrook Account No. 085-004-0.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby authorizes the Town Supervisor to execute any and all documentation necessary to transfer the remaining balance of \$10,486.00 in the Bank of Millbrook Account No. 085-004-0 to Greene County Commercial Bank Bond issued 7/8/2021 and close Bank of Millbrook Account No. 085-004-0.
3. The Town Board of the Town of Amenia hereby authorizes and directs the use of the funds to pay down the principle balance of the Greene County Commercial Bank Bond issued 7/8/2021 associated with the Wassaic Trail to Train Project.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

The foregoing resolution was voted upon with all councilmembers voting as follows:

Supervisor Blackman	_____
Councilmember Rebillard	_____
Councilmember Hamm	_____
Councilmember Winters	_____
Councilmember Ahearn	_____

Dated: Amenia, New York  
February 6, 2025

DAWN MARIE KLINGNER, TOWN CLERK