



TOWN OF AMENIA TOWN BOARD

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 www.ameniany.gov

TOWN BOARD WORKSHOP MEETING THURSDAY, APRIL 4, 2024 TOWN HALL – 1ST FLOOR 7:00 PM

6:30 Executive session – to interview for committee position

Salute Flag
Emergency Exits
Roll Call

Public Comment - general

Supervisor Report
Town Clerk Report
Wastewater Committee
Water Committee
Director of Finance Report
Highway Dept - Garage Engineering Report

Discussion:

1. Discussion of Maplebrook Traffic Safety – send letter to NYS DOT
2. Discussion of Interior Room Changes in Town Hall
3. Discussion of Cannabis LL, Zoning Amendment & long form EAF (for resolution 4/18)
4. Discussion of referring Zoning Use Table to Planning Board & DCDP (for resolution 4/18)
5. Discussion of updating Procurement Policy & Procedures (for resolution 4/18)

Resolutions:

6. Adopting the 2024 Town of Amenia Emergency Operations Plan
7. Authorizing Audio-Visual Technician to Perform Additional Duties and Authorizing an Increase in Salary for Said Duties
8. Approving Proposed Striping Plan for the Town of Amenia Town Hall Parking Lot and Authorize Proceeding in Accordance with the Plan
9. Authorizing Installation of New Town of Amenia Welcome Signs

Other Matters

Town Board Comments

Adjourn



TOWN OF AMENIA TOWN BOARD

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Resolution No. of 2024

RE: ADOPTING THE 2024 TOWN OF AMENIA EMERGENCY OPERATIONS PLAN

WHEREAS, pursuant to New York State Executive Law Article 2-B, the Town of Amenia is authorized to prepare a comprehensive emergency management plan to effectively handle potential disaster situations; and

WHEREAS, the purpose of an emergency management plan is to minimize the effects of any disaster, or potential disaster, and to provide for effective local responses when disasters occur and facilitate local recovery; and

WHEREAS, the Town Board of the Town of Amenia desires to adopt the Emergency Operations Plan in substantially the same form as annexed hereto which has been revised to reflect the following:

1. Recent personnel changes, and
2. Updated contact information and addresses.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby adopts the revised Emergency Operations Plan in substantially the same form as annexed hereto.
3. The Town Board hereby authorizes and directs the Supervisor and/or the Town Clerk to circulate the Emergency Operations Plan to the Dutchess County Emergency Management Office and to all departments and individuals designated within the plan.

Motioned By: _____

Seconded By: _____

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Blackman _____

Councilman Rebillard _____

Councilwoman Hamm _____

Councilman Winters _____

Councilwoman Ahearn _____

Dated: Amenia, New York
April 4, 2024

DAWN MARIE KLINGNER, TOWN CLERK



TOWN OF AMENIA
TOWN BOARD

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Resolution No. of 2024

RE: AUTHORIZING AUDIO-VISUAL TECHNICIAN TO PERFORM ADDITIONAL DUTIES AND AUTHORIZING AN INCREASE IN SALARY FOR SAID DUTIES

WHEREAS, the Town of Amenia Town Board, at their January 4, 2024 Reorganizational Meeting, appointed Mike Flint as their Audio-Visual Technician, at the annual salary of \$7,021.00, for the purpose of televising the Town Board meetings; and

WHEREAS, the Audio-Visual Technician position is a part-time non-competitive position consisting of no more than 20 hours per week pursuant to the Rules for the Classified Civil Service of Dutchess County; and

WHEREAS, the Town Board is desirous of having the Planning Board and Zoning Board of Appeals meetings televised; and

WHEREAS, the Town Board has requested Mike Flint to perform the additional duties of televising the Planning Board and Zoning Board of Appeals meetings; and

WHEREAS, the Town Board has agreed to increase Mike Flint's annual salary from \$7,021.00 to \$10,621.00 for the additional duties of televising the Planning Board and Zoning Board of Appeals meetings.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby authorizes Mike Flint to perform the additional duties of televising the Planning Board and Zoning Board of Appeals meeting.
3. The Town Board authorizes an increase in Mike Flint's annual salary from \$7,021.00 to \$10,621.00 for performing the aforementioned additional duties.
4. The Town Supervisor and Bookkeeper are hereby authorized and directed to file any and all documents with the Dutchess County Department of Human Resources to effectuate the terms of this Resolution.

Motioned By: _____

Seconded By: _____

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Blackman _____

Councilman Rebillard _____

Councilwoman Hamm _____

Councilman Winters _____

Councilwoman Ahearn _____

Dated: Amenia, New York
April 4, 2024

DAWN MARIE KLINGNER, TOWN CLERK



TOWN OF AMENIA TOWN BOARD

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Resolution No. of 2024

**RE: APPROVING PROPOSED STRIPING PLAN FOR THE TOWN OF AMENIA
TOWN HALL PARKING LOT AND AUTHORIZE PROCEEDING IN
ACCORDANCE WITH THE PLAN**

WHEREAS, the Town Board of the Town of Amenia, by Resolution No. 48 of 2020, granted a Revocable License Agreement to Stoneleaf Construction, LLC (“Stoneleaf”) authorizing the use of eleven (11) designated parking spaces within the accessory parking lot adjacent to Town Hall in consideration of Stoneleaf’s agreement to stripe the entire parking lot and to provide snow plowing and de-icing services in accordance with the terms and conditions of the Revocable License Agreement; and

WHEREAS, Stoneleaf has submitted a proposed striping plan to the Town of Amenia Highway Superintendent and the Town Board for review and approval; and

WHEREAS, the Town Board, in consultation with the Town of Amenia Highway Superintendent, approves the proposed striping plan, a copy of which is annexed hereto, and authorizes proceeding with the striping in accordance with the approved plan.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia, in consultation with the Town of Amenia Highway Superintendent, hereby approves the proposed striping plan for the accessory parking lot adjacent to Town Hall pursuant to the Revocable License Agreement between the Town of Amenia and Stoneleaf Construction, LLC.
3. Stoneleaf Construction, LLC is hereby authorized to commence the striping of the accessory parking lot adjacent to Town Hall in accordance with the striping plan annexed hereto.
4. The Town Board hereby authorizes the Town Supervisor to execute any and all documentation necessary to effectuate this Resolution.

Motioned By: _____

Seconded By: _____

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

- Supervisor Blackman _____
- Councilman Rebillard _____
- Councilwoman Hamm _____
- Councilman Winters _____
- Councilwoman Ahearn _____

Dated: Amenia, New York
April 4, 2024

DAWN MARIE KLINGNER, TOWN CLERK



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Resolution No. of 2024

RE: AUTHORIZING INSTALLATION OF NEW TOWN OF AMENIA WELCOME SIGNS

WHEREAS, by Resolution No. 46 of 2024, the Town of Amenia Town Board authorized the purchase and ratified the design of four (4) new “Welcome to Amenia” signs; and

WHEREAS, the signs have been received and are now ready to be installed; and

WHEREAS, in compliance with the Town of Amenia Procurement Policy, three quotes were sought for the installation of the four (4) new “Welcome to Amenia” signs and the following quotes were received:

Company	Price
James Curtis	\$5,450.00
Hillside Custom Farming	\$1,800.00
Peter Kniffen	No Response

; and

WHEREAS, Hillside Custom Farming submitted the lowest quote for the installation of the four (4) new signs in the amount of \$1,800.00; and

WHEREAS, the Town Board of the Town of Amenia has determined it is in the best interest of the Town to authorize Hillside Custom farming to install the four (4) new “Welcome to Amenia” signs at a cost of \$1,800.00.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby authorizes Hillside Custom Farming to install the four (4) new “Welcome to Amenia” signs at a cost of \$1,800.00.
3. The funds will be paid from the _____ Budget Line No.
_____.

4. The Town Board hereby authorizes the Town Supervisor to execute any and all documentation necessary to effectuate this Resolution.

Motioned By: _____

Seconded By: _____

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Blackman	_____
Councilman Rebillard	_____
Councilwoman Hamm	_____
Councilman Winters	_____
Councilwoman Ahearn	_____

Dated: Amenia, New York
April 4, 2024

DAWN MARIE KLINGNER, TOWN CLERK