



TOWN OF AMENIA
TOWN BOARD

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 www.ameniany.gov

RESOLUTION No. 23 of 2024

RE: APPROVING THE CARRY-OVER OF UNUSED VACATION TIME

WHEREAS, pursuant to the Town of Amenia Employee Handbook, all full-time and part-time employees paid on an hourly basis, and regularly scheduled to work at least 15 hours per week, are eligible for paid vacation leave; and

WHEREAS, an eligible employee may carry over vacation leave from one year to the next with the approval of their Department Head; and

WHEREAS, each Department Head must report all approved vacation leave carry-over to the Secretary to the Supervisor; and

WHEREAS, the Secretary to the Supervisor has received the following approved requests for vacation leave carry-over which are annexed hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby approves the requests received into the Secretary of the Supervisor's office to carry over vacation accruals from 2023 which are annexed hereto.

Motion made by S/Blackman
Seconded by C/Rebillard

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Blackman	Aye
Councilman Rebillard	Aye
Councilwoman Hamm	Absent
Councilman Winters	Aye

Dated: Amenia, New York
January 18, 2024


DAWN MARIE KLINGNER, TOWN CLERK