



TOWN OF AMENIA

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 x 106 Fax (845) 373-9147

Amenia Recreation Commission Meeting – May 14th, 2024

Town Hall: 6:30pm

In Attendance:

- Commission Members: Pete McCaffrey, DJ Reilly, Josh Simpson, Juan Torres
- Rec Director: Katie Sterk-Grassi
- Town Board:
- Participants: Tracy Salladay, Jane Didona

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Business:

- **Minutes approved:** April 09th
- **AWCO Donation:**
 - AWCO notified DJ Reilly of their intent to donate \$75,000 toward the cost of construction documents for the Amenia Green Project.
 - Motion made and approved to accept this donation and bring to the Town Board for final approval.
- **Didona Architecture:** Update on Construction Document scope of work and process.
 - **Step 1:** Produce 30% construction document (CD) plans – this provides us what's needed to apply for grants. The 30% will contain items that include
 - Accurate diagrams & measurements
 - Projections based on allowances
 - Recommendations.
 - Step by step process: Including code reviews, soil testing, etc
 - **Step 2:** Continue work to complete the 100% CD plans done in parallel after 30% complete.
 - **Total Cost for Amenia Green:** \$90k +/- recommended contingency of \$10k
- **Motion made and approved:** to authorize \$15k of cell tower funding toward Amenia Green Construction Document Project plus up to an additional \$10k in contingency.
- **Concession Plan at Beekman Park:**
 - **Septic:** Given there was not documentation on the existing septic, to proceed with the project, an engineer needs to be hired to document and assess the current septic system. One estimate for this is \$5000. There were questions raised by the Recreation Commission on whether the Town of Amenia or the Commission is responsible for this cost. It is the position of the Recreation Commission that the Town is responsible given this is Town of Amenia property.
 - Tracy Salladay (Architect) reviewed updates to the preliminary drawings based on our prior feedback.
 - Department of Health requires Septic documentation to move forward with them.

Amenia Town Clerk

- Tracy raised some questions regarding Electric capacity and whether updates are required. Ideally, we would have electric evaluated at the same time as septic assessment.
- **Next Steps:**
 - Determine if the Town of Amenia will cover the Septic & Electrical assessment work. (Estimated \$5000k Septic + \$ for electrical)
 - Tracy is doing a break-down of pricing the individual elements of the improvement project
 - Create construction documents once incorporate feedback from Health Department.
- **Summer Camp Update:**
 - Given low enrollment figures, the Commission discussed steps to increase enrollment including options for early drop off and late pick-up. We also discussed dropping the statement on flyer that full payment required up front.
 - **Decisions:** The decision was made to extend the Camp hours to between 8am and 3pm. The earlier start time will better accommodate parental working hours. We also decided to only require advanced payment for 1 week of attendance at a time.
- **Recreation Director Report:**
 - **Summer Camp**
 - Flyers went out at food bank, school, library, social media, yard signs are out, on websites
 - No camp sign ups at community day
 - Camp Numbers: Week 1: 4, Week 2: 5, Week 3: 4, Week 4: 3, Week 5: 4, Week 6: 4
 - **Senior Trips**
 - Essex Steam Train – July 15th
 - Hunterdon Hill Playhouse – August 1 st
 - Mohegan Sun – September 12th
 - Senior Picnic – July 27th
 - Senior Social – First Wednesday of each month at 2PM
 - **Recreation Misc.**
 - Bleachers are done at park
 - Need to finish mulch at town hall playground
 - Rocko the Paint Snake – Wednesday June 12th at 5PM, community working together to build a rock snake around town hall
 - Will be reaching out soon to start gathering info for next mailer

Next regular meeting is June 11th, 2024, at 6:30pm at Town Hall.

Respectfully submitted.

Peter McCaffrey, Secretary