



TOWN OF AMENIA
TOWN BOARD

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 www.ameniany.gov

Resolution No. 57 of 2021

**RE: RESOLUTION AWARDING CONTRACT FOR THE AMENIA
HISTORIC MINUTE BOOKS PROJECT**

WHEREAS, the Town of Amenia is in possession of the original Amenia Precinct Minute Book of 1762, the Amenia Book of the Poor of 1768, and the Amenia Book of the Poor of 1817, which are among the oldest surviving municipal records in the County; and

WHEREAS, the Town Board of the Town of Amenia and Betsy Strauss of the Amenia Historical Society, have been working in conjunction with the Dutchess County Historian, William Tatum, to physically stabilize these books for long term preservation and to produce high quality digital images of each page for digital preservation and access purposes (the "Amenia Historic Minute Books Project"); and

WHEREAS, to fund this project, William Tatum has assisted Betsy Strauss and the Town Board of the Town of Amenia in pursuing the Local Government Records Management Improvement Grant ("LGRMIF") from the New York State Archives; and

WHEREAS, pursuant to the Grant requirements, William Tatum in conjunction with Sarah Andrews of the Dutchess County Department of Central and Information Services prepared RFPs through the shared services agreement between the Town of Amenia and Dutchess County to obtain proposals for the Amenia Historic Minute Books Project; and

WHEREAS, proposals were received from Kofile Technologies, Inc. and the Conservation Center for Art and Historic Artifacts; and

WHEREAS, by letter dated February 3, 2020, the Dutchess County Historian, William Tatum submitted a recommendation to the Town Board of the Town of Amenia to award the

Amenia Historic Minute Books Project to Kofile Technologies, Inc. in the amount of \$5,565.00;
and

WHEREAS, on July 7, 2021 New York State Archives notified the Town of Amenia that the LGRMIF has been awarded to reimburse the Amenia Historic Minute Books Project expenses in full.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations set forth above are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Amenia hereby awards the contract for the Amenia Historic Minute Books Project to Kofile Technologies, Inc. in accordance with the annexed proposal.
3. The Town Board of the Town of Amenia hereby authorizes and directs the use of the Local Government Records Management Improvement Grant to reimburse the costs of the Amenia Historic Minute Books Project.
4. The Town Board of the Town of Amenia hereby authorizes the Supervisor to execute a contract with Kofile Technologies, Inc. for the preservation and digitalization of the Town of Amenia Historic Minute Books as set forth herein and in accordance with the annexed proposal after review by the Attorney to the Town.

Motioned By: Morris; Seconded By: Somogyi

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Perotti	Aye
Councilwoman Doyle	Aye
Councilman Gutierrez	Aye
Councilman Morris	Aye
Councilwoman Somogyi	Aye

Dated: Amenia, New York
November 4, 2021


DAWN MARIE KLINGNER, TOWN CLERK