



TOWN OF AMENIA
TOWN BOARD

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 www.ameniany.gov

RESOLUTION No. 28 of 2021

RE: ADOPTING TOWN OF AMENIA EMPLOYEE HANDBOOK

WHEREAS, the Town Board of the Town of Amenia is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters; and

WHEREAS, the Town Board has retained Public Sector HR Consultants LLC (“Consultant”) to prepare a revised and updated version of the Town’s Employee Handbook that accomplishes the foregoing objectives; and

WHEREAS, the Town Board, by Resolution 69 of 2019, adopted a revised version of the Town’s Employee Handbook; and

WHEREAS, the Consultant has suggested further updates to the Town’s Employee Handbook to reflect the recently approved Collective Bargaining Agreement and to add new sections regarding Reproductive Health Decision Making pursuant to New York Labor Law § 203-e, and to reflect the Public Employer Health Emergency Plan recently approved by the Town Board for the Town of Amenia; and

WHEREAS, the Town Board has reviewed draft versions of said updated Employee Handbook and has made determinations as to appropriate content; now, therefore, be it

RESOLVED, this 6th day of May, 2021, that the attached document be adopted as the official Employee Handbook of the Town of Amenia; and be it further

RESOLVED, that the newly updated and revised Town of Amenia Employee Handbook shall be distributed, with signed acknowledgment, to all Town officials and employees.

Motion made by Somogyi; Seconded by Gutierrez

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Perotti	Absent
Deputy Supervisor Doyle	Aye
Councilman Gutierrez	Aye
Councilman Morris	Aye
Councilwoman Somogyi	Aye

Dated: Amenia, New York
May 6, 2021


DAWN MARIE KLINGNER, TOWN CLERK