



TOWN OF AMENIA TOWN BOARD

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 www.amenia.gov

Resolution #3 for 2021 Adoption of NYS LGS-1 Retention and Disposition Schedule

BE IT RESOLVED,

by the Town Board of the Town of Amenia that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED,

that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion made by Perotti, seconded by Gutierrez.

The foregoing resolution was voted upon with all councilwomen/councilmen voting as follows:

Supervisor Perotti	Aye
Councilwoman Doyle	Aye
Councilman Morris	Aye
Councilman Gutierrez	Aye
Councilwoman Somogyi	Aye

DATED: Amenia, New York
January 7, 2021


DAWN MARIE KLINGNER, TOWN CLERK