



Town Of Amenia

BUILDING DEPARTMENT

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DECK AND PORCH

BUILDING PERMIT PACKAGE

Residential Buildings

1. **BUILDING/ZONING PERMIT APPLICATION** - The applications must be filled out in sufficient detail and signed by the owner of the property or by an authorized agent/contractor with the submission of the **AGENT AUTHORIZATION FORM** other legal instrument authorizing the applicant to sign and obtain the Building Permit.
2. **CONSTRUCTION DRAWINGS** - Submit two (2) drawings of the proposed deck or porch. A top view and side section view showing all structural members from the footing to the top of handrail or roof. Show stairs construction/geometry and platforms with handrail/guardrail details. Refer to the Prescriptive Residential Wood Deck Construction Guide. Minimum depth of the footing shall be 42". See presumptive soil bearing value for Town of Amenia.
3. **SITE PLAN** - A plan or survey of the property showing the location of the deck on the house, indicating the setbacks from the property line in conformance with Town of Amenia Zoning Law. Show well and well line and septic tank, sewer line and fields.
4. **WORKERS' COMPENSATION and EMPLOYEE LIABILITY** – Proof of insurance must be submitted from the contractor at the time of application. **ACORD FORMS** are not acceptable as proof of insurance.
 - Contractor with The State Insurance Fund must submit form U26.3 and DB-120.1.
 - Contractor with Private Insurance must submit form C-105.2 and DB-120.1.
 - Contractor who is self insured must submit form SI-12 or GSI-105.2 and DB-155.
 - Contractors who are exempt from Workers' Compensation must submit form CE-200.
 - An owner applying for the permit who occupies the residence may submit form BP-1 affidavit