



# TOWN OF AMENIA

4988 Route 22, AMENIA, NY 12501  
(845) 373-8860 [www.ameniany.gov](http://www.ameniany.gov)

**January 21, 2021 – 7:00 P.M.**

The Town of Amenia, Town Board began their meeting at 7:00pm on Thursday, January 21, 2021 at 4988 Route 22, Amenia New York. Supervisor Perotti moved to open the meeting. Roll Call was taken by the Clerk with the following members present via video conferencing:

Supervisor Victoria Perotti  
Deputy Supervisor Vicki Doyle  
Councilman Damian Gutierrez  
Councilman James Morris  
Councilwoman Michele Somogyi arriving at 7:29pm  
Town Clerk Dawn Marie Klingner

Also Present:

## **Wastewater Committee Meeting**

James Wright, Waste Water Committee Chair, and Erin Moore, Engineer, Tighe and Bond presented to the Town Board the need of a Wastewater Treatment Facility and options for exploring the project.

## **Supervisor's Report, Supervisor Victoria Perotti, Town Supervisor**

Supervisor Reported: **Lavelle Road Pump House and Generator Upgrade** -Town of Amenia engineer John Andrews has provided an evaluation of the Lavelle Road pump house and equipment in a report given to the Town Board. The Town Board will be voting on a Resolution authorizing the town engineer to do a cost estimate for the necessary repairs. **Altice**-franchise agreement negotiations are still in progress. **Town of Amenia Covid-19 (Coronavirus)** –The Amenia Town Hall will remain closed but will be available to departments by appointment. Department extensions are posted on the front door. There is also a doorbell to the left of the main door. Each department is available by phone, mail, email and secure lockbox on the building to the left of the front door. Town Board and other meetings will be held by Zoom. Public Comments for Town Board meetings can be made by email or mail sent to the Town Clerk who will read them at the meeting. Public Hearing meetings will be set up by video and telephonic conferencing advertised with information about how to attend. Court Administration has ordered that all court in person appearances have to be adjourned until further notice. Please continue to wear face coverings and be mindful of social distancing. Also remember to not touch your face, wash your hands often, and use hand sanitizer. Be well and stay safe.

## **Town Clerk's Report, Dawn Marie Klingner, Town Clerk**

Acceptance of previous meeting minutes:

Motion to approve the December 17, 2020 minutes as presented

Motion made by Doyle, Seconded by Perotti

Roll Call      4 Ayes (Doyle, Morris, Somogyi, Perotti)    1 Abstain (Gutierrez)

Motion to approve the January 7, 2021 minutes as presented via email

Motion made by Gutierrez; Seconded by Doyle

Roll Call      5 Ayes (Doyle, Gutierrez) Morris, Somogyi, Perotti

Clerk Klingner reported the December activity totaled \$795.25; remitting to the town the local share in the amount of \$709.25. The annual DEC sales totaled \$8,914 with the town share 488.66. She read aloud the Legal Notice for the Collection of the Annual Tax Notice and Warrant and shared the procedure to which taxes would be collected this year. Reported total taxes collected as of this date was \$997,321.65 with \$5,413,790.56 remaining to be collected:

Clerk Klingner presented she is in receipt of a mailed letter of resignation from Nancy Nowak as Bank Reconciliation Clerk and a letter from Joy Johnson from the Amenia Housing Board  
Motion to accept with regret the resignation of Nancy Nowak as the Bank Reconciliation Clerk  
Motion made by Doyle; Seconded by Perotti  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Motion to accept with regret the resignation of Joy Johnson from the Housing Board  
Motion made by Doyle; Seconded by Gutierrez  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Klingner notified and acknowledged the seven proposals for Engineers Proposals received prior to the bid opening; announced that two additional bids were received after the opening. They were delivered by third party carrier- FedEx  
Motion was made to authorize the Town Clerk to open and consider the two bids that were received on the due date but received after the opening time that were received via FedEx  
Motion made by Gutierrez; Seconded by Somogyi  
Roll Call 5 Ayes (Doyle, Morris, Somogyi, Perotti)

Clerk acknowledge the December department reports that have been circulated to the Board consisting of the December Operating Statement and Balance Sheets; the Building Department Report totaling \$16,404.05 and an annual total of \$118,911.50; the Water Usage Report remitted by SEI

Clerk Klingner provided an update of the Shared Services Grant, with over 98,000 documents stored in our repository and shared her appreciation of the great efforts the town clerk staff, Ericka and Patty has taken with preserving the town's records

Klingner presented the abstract totaling \$143, 672.20 -

**Payment of Claims:**

General Fund \$64,197.66  
Highway Fund \$54,776.19  
Amenia Lighting \$1691.62  
Wassaic Lighting \$617.19  
Amenia Water \$17589.54  
Trail to the Train \$4800.00  
Total \$143,672.20

Motion to authorize the payment of claims as read

Motion made by Doyle; Seconded by Gutierrez  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

### **Resolutions**

#### *Resolution for final Trail to the Train change order*

Eli Castro, Resident Engineer of Transportation and Infrastructure for WSP called in and provided an update as to reason for the Change Order; he explains there was a typo in the contract, he explains the office was needed for seven months, not the original three months. Motion to accept Resolution #5 of 2021 Authorizing Change Order No. 2 to the A. Colarusso & Son Inc. Contract to Construct the Wassaic Trail to Trail Project Authorizing Change Order

Motion made by Perotti; Seconded by Morris  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

#### *Resolution for permitting and design of Lavelle Road pump house and generator*

Motion to accept Resolution #6 of 2021 Authorizing Town Engineer to Prepare a Cost Estimate for the Replacement of the Lavelle Road Pump House

Motion made by Perotti; Seconded by Gutierrez  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

#### *Resolution for Consolidated Funding Application Wastewater Engineering Planning Grant*

Motion to accept Resolution #7 of 2021 Authorizing Application for the New York State DEC/EFC Wastewater Infrastructure Engineering Planning Grant Program

Motion made by Morris; Seconded by Doyle  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

#### *Resolution for Standard Workday*

Motion to accept Resolution #8 of 2021 For Standard Workday and Reporting for New York State and Local Employee's Retirement System

Motion made by Perotti; Seconded by Doyle  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

#### *Resolution for Transfer of Funds*

Motion to accept Resolution # 9 of 2021 Transfer of Funds for December #3 2020

Motion made by Perotti; Seconded by Doyle  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

#### *Approval of annual hours carryover notice*

Supervisor presented the carry over request

Motion to approve the 2020 carry over of sick and vacation hours for the following employees

Marge Arnold	98.5 Sick Hours and 22 Vacation Hours
Annette Culligan	54.5 Sick hours
Katrina Gore	6 Vacation
Ericka Howard	9 Sick hours

Nancy Nowak 10 Sick hours  
Michael Segelken 201.2 Sick hours and .5 Vacation hours  
Judy Westfall 265 Sick hours and 22 Vacation hours  
Motion made by Gutierrez; Seconded by Doyle  
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

**Other Matters:**

Motion to accept Resolution # 10 of 2021 Authorizing Renewal Procedures for Certain Real Property Tax Exemptions Pursuant to the Covide-19 Emergency Eviction and Foreclosure Prevention Act

Motion made by Perotti; Seconded by Gutierrez

Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

**Town Board Comments**

Doyle reported:

CAC meeting February 20<sup>th</sup> at 7PM;

Housing Board – working on the postcard

Composting on Old Route 22- working with Michael Segelken

Fountain Square Project- received from Charlotte Murphy the checkbook- looking for this account to also be reported on the balance sheet

Contacting the Attorney procedure- asked the way to contact the attorney regarding the composting activity on Old Route 22. She will review the building department files. – Attorney is preparing a memo on the matter.

Committee Guidelines- working with Damian and Dawn Marie

Savings on electric Bills- working with Damian

Request a report from recreation supervisor –

Supervisor Perotti announced the next rec meeting is the 28<sup>th</sup>

Gutierrez- shared that when contacting the attorney, he not only emails the attorney, he cc's the entire board. Announced the Altice- FCC Life Line Program is available for cost savings. When additional information becomes available he will share

**Adjourn**

Motion to adjourn at 9:28

Motion made by Morris; Seconded by Perotti

Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Respectfully submitted:

*Dawn Marie Klingner*

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Town Clerk

*DMK*  
Accepted by town board on (4-1-2021)