

TOWN BOARD MEETING
October 18, 2007 - 7:00 PM
AMENIA ELEMENTARY SCHOOL AUDITORIUM

The meeting was called to order by Supervisor Reagon at 7:00 p.m.
Salute to the Flag was conducted.

Emergency Exits were pointed out by the Supervisor.

Roll Call:

Councilwoman Perotti	Present
Councilman Euvrard	Present
Councilwoman Doyle	Present
Councilman Russell	Present
Supervisor Reagon	Present

OMRDD PRESENTATION

Diana Jones Ritter, NYS Commissioner of OMRDD (Office of Mental Retardation and Developmental Disabilities) gave a slide show presentation. Afterwards she responded to written questions submitted by the audience. Many of the questions concerned the future of the Taconic DDSO facility and the LIT (Local Intensive Treatment) in particular. The Commissioner stated that no decision had yet been made on the LIT, but the OMRDD is committed to the health and safety of the local community.

PUBLIC COMMENTS - AGENDA ITEMS ONLY

At 8:25 p.m., the regular meeting resumed with public comments:

- Pat Nelligan voiced his concerns about the bid process for the water meter project. Were environmental impacts considered? He advised the Town Board to do due diligence and prepare a short form EAF (Environmental Assessment Form). If the Town Board accepts the bid, they are approving the action. It may not be illegal, but it may be inappropriate.
- Tom Werner asked if a bid bond was posted, to which Supervisor Reagon replied 'yes'. Michael Hayes also confirmed that prevailing wages would be paid.

TOWN INVESTMENT POLICY

Supervisor Reagon read Resolution #42 of 2007 authorizing the supervisor to execute the Cooperative Investment Agreement on behalf of the Town:

RESOLUTION # 42 OF 2007: MUNICIPAL COOPERATION RESOLUTION, NYCLASS, MBIA

MOTION:	S/Reagon		
SECOND:	C/Doyle		
ROLL CALL:	C/Perotti	- AYE	C/Doyle - AYE
	C/Euvrard	- AYE	C/Russell - AYE
	S/Reagon	- AYE	

MOTION CARRIED 5 to 0.

WATER METER BID

Attorney Michael Hayes explained that the purchase and installation of water meters is exempt from SEQRA; it is a type 2 action dealing with water distribution facilities. Supervisor Reagon said that the Town Water Committee advised against expansion of the water district until meters have been installed.

In response to Councilwoman Doyle's question if engineer John Lazarony had found any areas for cost savings, Supervisor Reagon said that some homes may not need a pressure regulating valve, so money would be saved there. Financing for the project would be through a bond for a maximum of \$100,000. The cost per year for a \$100,000 bond would be no more than \$25,000 according to Sal Panini. The water district already has \$125,000 for the project and the Town has a \$10,500 grant. If the total cost of the project is \$195,000, then only \$60,000 would have to be bonded. Supervisor Reagon reiterated that the individual homeowner would not pay for the meter installation, the water district would pay.

Supervisor Reagon read Resolution #43 of 2007 awarding the bid for water meter supply and installation to National Metering Services of Kearny, NJ, the lowest bidder, in the amount of \$195,678.14:

RESOLUTION # 43 OF 2007: AWARD WATER METER BID TO NATIONAL METERING SERVICES

MOTION: S/Reagon
SECOND: C/Doyle
ROLL CALL: C/Perotti - AYE C/Doyle - AYE
C/Euvrard - AYE C/Russell - AYE
S/Reagon - AYE
MOTION CARRIED 5 to 0.

CENSUS ADDRESSES, LOCAL UPDATE

Supervisor Reagon read Resolution #44 of 2007 authorizing the Town to participate in the Local Update of Census Addresses (LUCA) for the 2010 U.S. Census. Katrina Alexander will be paid at her normal rate to do this work which is estimated to take about 5 hours per week for 3 or 4 weeks. Supervisor Reagon emphasized the importance of this project by noting that federal aid to states is based on census counts. Last time New York State lost federal representation and money due to undercounting particularly in rural areas.

RESOLUTION # 44 OF 2007: PARTICIPATE IN LOCAL UPDATE OF CENSUS ADDRESSES FOR THE 2010 CENSUS

MOTION: S/Reagon
SECOND: C/Russell
ROLL CALL: C/Perotti - AYE C/Doyle - AYE
C/Euvrard - AYE C/Russell - AYE
S/Reagon - AYE
MOTION CARRIED 5 to 0.

APPOINT SPECIAL COUNSEL

Supervisor Reagon read Resolution #45 of 2007 appointing Terry Rice, Esq, as special counsel to represent and defend (1) the Town Zoning Administrator Nancy Brusie, and (2) Donald Smith (former zoning officer) in litigation, at a rate of \$200 an hour:

RESOLUTION # 45 OF 2007: APPOINT SPECIAL COUNSEL TERRY RICE

MOTION: S/Reagon
SECOND: C/Perotti
ROLL CALL: C/Perotti - AYE C/Doyle - AYE
C/Euvrard - AYE C/Russell - AYE
S/Reagon - AYE
MOTION CARRIED 5 to 0.

AMENIA HAMLET PLANNING WORKSHOP

Supervisor Reagon reported that the Amenia Hamlet Planning workshop on October 13 was well attended and very productive. Six different workgroups participated, generating many good ideas. In the end, there was much agreement among the six groups.

MECHANIC STREET PROJECT UPDATE

Grant writer Mike Hagerty reported that Kurt Horton had finished the survey needed for the bid spec, which will be ready next week. In 2002 the Town was awarded a grant with a five-year limit. The process was delayed for various reasons, including the preparation of a concept plan. Since the grant is due to expire in November 2007, an extension is needed:

AUTHORIZE SUPERVISOR TO SIGN REQUEST FOR MECHANIC STREET SIDEWALK GRANT EXTENSION

MOTION: C/Doyle
SECOND: C/Russell
ROLL CALL: C/Perotti - AYE C/Doyle - AYE
C/Euvrard - AYE C/Russell - AYE
S/Reagon - AYE
MOTION CARRIED 5 to 0.

FALL CLEANUP DAY, RECYCLING

Fall town-wide cleanup day is scheduled for Saturday, November 10. For residents dropping bulk trash at the transfer station, a Transfer Station Permit is needed; the initial bulk trip is free. Volunteers for road-side litter cleanup will meet at Town Hall at 10:00 to get gloves and bags.

Cereal boxes can now be recycled (with papers) if the plastic liner is removed. On November 3, Dutchess County will sponsor a hazardous household waste collection in Poughkeepsie.

CITIZEN OF THE YEAR PROCEDURE

Supervisor Reagon said that there is no established procedure for selection of Citizen of the Year. The decision is usually made by the Supervisor and Town Board in time for announcement at the Holiday of Lights celebration in December. A better procedure is needed.

COMPUTER SUPPORT CONTRACT

Supervisor Reagon noted that it was time to renew the contract with our computer support company PCA, Randy Gibbs, owner. The contract specifies \$90 per hour for phone service and \$90 per hour for on site support with no travel charges. The Town guarantees at least \$360 a month in charges. Cleaning and servicing the computers is part of the contract.

APPROVE CONTRACT WITH PCA FOR COMPUTER SUPPORT

MOTION: S/Reagon
SECOND: C/Perotti
ROLL CALL: C/Perotti - AYE C/Doyle - AYE
C/Euvrard - AYE C/Russell - AYE
S/Reagon - AYE
MOTION CARRIED 5 to 0.

HALLOWEEN CURFEW

There will be a curfew in effect for all persons age 18 and under on October 31 starting at 8:00 p.m.

HALLOWEEN CURFEW FROM 8:00 PM

MOTION: S/Reagon
SECOND: C/Euvrard
ROLL CALL: C/Perotti - AYE C/Doyle - AYE
C/Euvrard - AYE C/Russell - AYE
S/Reagon - AYE
MOTION CARRIED 5 to 0.

COMMITTEE REPORTS:

WATER COMMITTEE

Norm Cayea reported.

RECREATION COMMISSION

Tom Werner reported that the walking program has started with free t-shirts for participants. Rec Commission is working on other programs.

DEPARTMENT REPORTS:

TOWN CLERK REPORT

Town Clerk Gail Hermosilla gave the attached status report [see below].

TOWN BOARD COMMENTS

Councilman Euvrard reported:

- Firemen's breakfast is scheduled for October 21 from 7:30 to 11:00.
- Town Board is working on the Tentative Budget.

SUPERVISOR REPORT

Supervisor Janet Reagon reported:

- Fund Balance for any town should not exceed 10% of their total budget.
- The NYS Association of Towns budget calendar calls for the Tentative Budget going to the Town Clerk by September 30 and the Clerk presenting it to the Town Board by October 5. The Town Board reviews the Tentative Budget, makes changes and it becomes the Preliminary Budget. A Public Hearing must be held on the Preliminary Budget by November 15 and it must be adopted by November 20.
- Next budget workshop is scheduled for Tuesday, October 30 at 5:00.
- All-Hazards Planning Grant committee will meet in early November with Katie Palmer House to review RFQs (Request For Quotes).

ADJOURN

The motion to adjourn to pay claims was unanimous at 10:15 p.m.

Respectfully submitted,

Gail Hermosilla,
Amenia Town Clerk

Emailed to Victoria Perotti and others: 3/31/08
Gail home PC:\C:\Gail\Town Clerk\ minutes\2007-10-18 OMRDD presentation.doc, 3/31/08

**Town Clerk Monthly Status Report for September 2007
Presented October, 2007**

Regular Monthly Activity:
Legal notices:

Public Hearings	0		
Bids Advertised	1		('Welcome' sign repair; Wassaic sign install)
Positions advertised:			
Jobs, paid			
Jobs, volunteer			
Transfer Station:			
Transfer station permits	6		
Bulk permits	8		
Coupon books	134		
Licenses sold:			
Bingo/games of chance	0		
Dog	8		
Hunting/fishing	19		
Permits issued:			
Burning	17	Fireworks	0
Handicap parking	11	Public Gathering	0
Peddler		Junkyard	0
Trailer park			
Vital Statistics:			
Marriage licenses	2		
Marriage certified copies			
Death certificate copies			
Miscellaneous:			
FOILs received	3	Town Hall rental	0
Zoning books sold	1		
Photocopies, misc.			
Tape duplication			

As a result of this activity, the Town Clerk Office gave the Supervisor \$ 2,929.90 for last month.

Hunting and Fishing Guides

The Town Clerk now has copies of the DEC Hunting and Fishing Official regulations guides. If anyone needs these, they are free and we have plenty of them.

Thank you,
Gail Hermosilla, Town Clerk